## Printing your Magazine

- 1) Open the .pdf.
- 2) Make sure the Navigation panel is displayed: if it is not press the key F4 to do so.



- 3) If you do not want to print the entire magazine you can now select the pages you wish to print in this panel (click on them with CTRL pressed).
- 4) On the navigation panel select "Options/Print Pages"



5) You should then see a panel that looks something like this:

| Print  |   |
|--|---|
| Printer       Name:     Dell AIO Printer A960       Status:     Ready       Type:     Dell AIO Printer A960  | Properties<br>Comments and Forms:<br>Document |
| Print Range         ▲II         ● Selected pages         ○ Current page         ● Pages 2 - 4         Subset:         All pages in range         ● Reverse pages         Page Handling         © opies:         1         ● Booklet Printing         ● Booklet subset         Booklet subset         Both sides         Sheets from         1         to         ▲uto-Rotate Pages         Binding:         Left | Preview: Composite                            |
| Print to <u>f</u> ile  | Units: Inches 1/2 (2)                         |
| Printing <u>T</u> ips A <u>d</u> vanced  | OK Cancel                                     |

- 7) Select your printer (if this is not already the default); select "Booklet Printing" in the Page Scaling box.; select "Both sides" if your printer supports this method. Otherwise you have to manage the printing yourself.
- 8) Print your document. You now have a magazine with only the pages which interest you, if you're lucky in a form which you can staple together.