

St Ursula's Church, Berne

Risk Assessment – Youth Pizza and Movie Evening

Activity Description

Assessment Carried Out

Activity:	Youth Pizza and Movie Evening
Location:	St Ursula's Church Hall
Date and Times:	Friday 16 August 2024; 16:30 – 21:30
Leader(s):	James Morgan and Sandra Estrada-Peter
Participants:	Members of the Youth group and friends

On:	By:	Approved On:
2024-08-13	James Morgan	2024-08-15
2024-08-30	Tricia Carrick (modified)	2024-09-09

Summary

No significant risks identified. However:

- 1. People providing food should be asked to provide a list of ingredients*
- 2. General risk assessments (buildings, kitchen and medical) should be consulted by the organisers*
- 3. Permission forms still need to be collected and filed*

Risks for this Activity

What could cause harm?	Existing precautions in place	Additional precautions required	Responsible
General	No general risk identified	None	
Location			
Fire	See general buildings risk assessment	See general buildings risk assessment	
Trip hazards	See general grounds risk assessment	See general grounds risk assessment	
Road outside	See general grounds risk assessment	See general grounds risk assessment	
Travel	n/a. No travel during the event. Parents are responsible for their children's travel to and from the event	None	
Food and Drink			
Allergies	Parents have been informed about the ingredients	Allergy information to be collected via the permission form	Organisers
Food poisoning	See general kitchen risk assessment about hygiene All ingredients are bought fresh and stored correctly	See general kitchen risk assessment	
Alcohol	Not available	None	
Burns when cooking pizza	Supervision by responsible adults	None	
Cuts from sharp knives	Supervision by responsible adults	None	
Activities			

What could cause harm?	Existing precautions in place	Additional precautions required	Responsible
Injuries during games	No dangerous games planned	None	
Emotions raised during watching the movie	Parents (and children) have been informed about the nature of the film which includes some sensitive topics (racism, anger, teenage rivalry, bullying)	Leaders to be alert to any sensitivities raised on the evening and respond appropriately	Organisers
Safeguarding Aspects			
Children aged between 11-16 may attend	Parents have been informed of the planned activities. There are 2 adults in charge both with full safeguarding clearance and training.	Get written permission forms from parents and file these	Organisers
Vulnerable adults will not attend	n/a	None	
Contact Details	We already have contact details of parents of regular members	If a young person brings a friend, get a permission form with contact details of their parents in case of emergency	Organisers
Attendance List	We will keep a record of those who attend	File the attendance list	Organisers
Medical	See general medical risk assessment	See general medical risk assessment	
Other	No other risk identified	None	

General Risk Assessments

The general risk assessments for buildings, kitchen, medical etc. can be found in the folder in the Outer Office.